

**FERRYWELL YOUTH PROJECT**  
**Scottish Charitable Incorporated Organisation**

**Trustees' Report and Accounts**

**for the year ended**

**30 June 2021**

**Scottish Charity Number SC045027**

## **Trustees Annual Report for the year ended 30 June 2021**

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

#### **Structure and Governing Document**

Ferrywell Youth Project ("FYP") was awarded charitable status on 30<sup>th</sup> July 2014 in the form of a Scottish Charitable Incorporated Organisation with the charity number SC045027. FYP is governed by a Constitution which clearly sets out its purposes and the manner in which the Charity is to be administered by the Trustees

#### **Trustees**

The Trustees who served during the year are noted on page 1. The Trustees are responsible for the governance, supervision and defining the strategy and objectives of FYP. The Trustees also have principal responsibility for finance, fundraising, policies and procedures, risk management and contractual obligations. The Trustees meet regularly in order to fulfil their duties. A Management Committee, consisting of a Trustee and other volunteers, meets regularly in order to address detailed matters pertaining to the general running of FYP. The Management Committee is chaired by Rev Dan Robertson.

The Constitution permits the appointment of up to 9 Trustees. At the financial year end, 8 Trustees held office. Under a Partnership agreement with SU Scotland, up to two of the Trustees at any one time may be appointees of SU Scotland. At the current time Jackie Ringan, employee of SU Scotland, represents SU Scotland on the board.

Trustees come from a variety of backgrounds including education, government, Christian ministry, social work, medicine and the voluntary sector. In inviting individuals to assume the position of a Trustee, the expectation is that they will evidence their commitment to FYP through setting aside sufficient time to participate in regular Trustees meetings in the use of the skills for the benefit of the Charity. The appointment of new Trustees is the responsibility of the existing Trustees.

#### **Risk Management**

The Trustees have examined the major strategic, business and operational risks which FYP faces and confirm that adequate systems and controls are in place to mitigate such risks. Matters relating to risk management are addressed at meetings of the Trustees and Management Committee.

#### **Aims**

FYP operates exclusively within the Pilton, Muirhouse and Drylaw areas of the City of Edinburgh. These communities exhibit many of the criteria of multiple deprivation including poverty, complex and difficult family relationships, substance abuse and anti-social behaviours. FYP exists for the benefit of young people living in or associated with Pilton, Muirhouse and Drylaw.

The charitable purposes of FYP are set out in the Constitution and comprise the advancement of citizenship and education, the organization of recreational activities for the benefit of the young people participating in FYP and the advancement of religion.

All of FYP's activities are conducted within the guiding framework of the Christian faith and the Trustees desire is that those young people involved in FYP will explore the relevance of Christianity to their lives and situations.

**Trustees Annual Report (con't)**

**ACHIEVEMENTS AND PERFORMANCE FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2021**

**Introduction**

As it completes seven years of work in the Pilton, Muirhouse and Drylaw area, FYP continues to make a significant impact on the lives of young people growing up in these communities despite the many difficulties caused by the Covid-19 pandemic. If anything, the Project's work became even more vital as young people struggled with the restrictions and we were able to provide support within Government guidelines.

During the year, the Project had three staff members. John Gillan, the Project Leader, is a social worker who has been involved in work in the area for 20 years, including leading DIME, a weekly group for secondary-age children, before commencing full-time employment in April 2016. Jane Hurst is a trained counsellor who commenced part time employment in September 2017. Naomi Crolla, who previously worked in the area with Muirhouse Youth Development Group, was employed between January 2020 and September 2021, when she moved back into full-time education. At the time of writing, the Project is recruiting another worker for this role.

The Project is based at the North Edinburgh Resources Centre in the heart of the area where we work. This provides office accommodation for staff as well as areas suitable for group activities, one-to-one conversations and drop-in facilities. This has proved invaluable as access to schools for groups has not been possible during the pandemic, and we are able to hold small groups in the building with appropriate distancing.

The project has maintained strong links with SU Scotland, who had provided a foundation for the work and continue to provide valuable support, and continues to build working partnerships with other organisations based in these communities. This has included a joint venture with Muirhouse Youth Development Group funded by the Education Recovery Fund.

**Activities**

The activities of FYP have evolved to meet the needs of local young people within the restrictions imposed by the pandemic.

- Initially, a good number of groups met online, through Facebook or Zoom, while individual support continued online and by phone. Some of this was at the request of local schools.
- As lockdown restrictions eased, the team took the opportunity to meet outdoors with young people, always working within Government restrictions and with safety precautions. Guidelines for staff and volunteers were developed and maintained.
- Further easement allowed small groups to meet in our building, and also to enable drop-in opportunities for young people. We increased significantly the number of groups meeting during the week, and smaller numbers enabled deeper relationships to be formed with the young people. Alongside weekly groups we also ran a Youth Alpha course. Ultimately we were supporting more young people than ever before.

### **Trustees Annual Report (con't)**

- We continued one-to-one and counselling support for young people and their families, including in conjunction with local schools. We were also able to provide practical help in some situations, aided by grants received from Covid recovery funds.
- In conjunction with Muirhouse Youth Development Group and local schools, we organised days away for those making the transition to secondary school.
- When it became possible, we arranged trips locally and, from June 2021, overnight stays at the campsite at Scoughall, near North Berwick.
  - In total, around 130 young people and 29 leaders have been involved in these activities.

### **Looking ahead**

Activities in 2021/22 remain dependent on restrictions, including the availability of schools to run groups. They are likely to include:

- Continuing weekly groups with relatively small numbers at each, initially in our own premises.
- Drop-in opportunities at our premises, as easing of restrictions allows it.
- Continuing one-to-one and counselling support for young people and their families, including in conjunction with local schools.
- A series of overnight stays over the summer, followed by two larger residential weekends at Alltnacriche, near Aviemore, for secondary-age children in the autumn. We see residential events as particularly valuable for young people as we move towards a new normal.

### **Governance**

The Board and Management Group meet regularly to ensure good governance and set strategic and operational priorities. Arrangements have been made with SU Scotland to provide support with payroll and pension, and SU Scotland also kindly provided temporary office accommodation until we moved into our own premises in September 2019.

Current priorities for the Trustees and Management Group are supporting staff and volunteers in their work among young people during the Covid-19 restrictions, planning for the future and fundraising to meet rising costs.

### **Financial Review**

In the period reported in these accounts, income amounted to £113,096 (2020: £81,334) and costs £108,575 (2020: £99,074) resulting in an overall surplus for the period of £4,521 (2020: deficit £17,740). Cash at bank at 30 June 2021 amounted to £60,662, of which £34,090 is deemed to be restricted.

The appointment of Naomi Crolla was possible because the post is fully funded by a charitable trust. The Trustees also wish to acknowledge the considerable financial support of other charitable trusts and churches during the year, including the Souter Charitable Trust, the Challenge Trust, Holyrood Evangelical Church, Davidsons Mains Parish Church, St Paul's and St George's Church, Bruntsfield Evangelical Church, Edinburgh North Church, Barclay Viewforth Church, Amazon, The Wood Foundation, Foundation Scotland, YouthLink Scotland, Charities Aid Foundation and Waitrose (Community Matters) and Groundwork UK. SU Scotland provides considerable practical support. We also acknowledge the vitally important support from individuals who support through monthly and one-off donations.

**Trustees Annual Report (con't)**

**Reserves Policy**

The Trustees seek to maintain reserves / funding commitments at a level sufficient to cover at least 6 months of running costs. FYP currently meets this criterion. To maintain healthy reserves given increased costs (including for our new premises) the Trustees are currently giving high priority to grant applications and other fundraising.

**Trustees' Report for the period ended 30<sup>th</sup> June 2021**

The Trustees present their report and accounts for Ferrywell Youth Project for the 12 month period ended 30<sup>th</sup> June 2021

**Reference and Administrative Information**

Charity Name	Ferrywell Youth Project
Registered Address	2 Oxfangs Path, Edinburgh, EH13 9LX
Charity Number	SC045027

**Trustees**

Ian Naismith (Chairman)	Lizabeth Mackie (Treasurer)
Neil Stewart (Secretary)	Jackie Ringan (SU Scotland)
Judy White (resigned Nov 2020)	Christina Bielska
Fiona Watson	Michael Duncan
John Nonhebel (appointed Nov 2020)	

A partnership agreement exists with Scripture Union Scotland ("SU Scotland") which entitles them to appoint up to two Trustees.

**Independent Examiner**

Kenneth Roy FCCA  
Bayrd Roy,  
Chartered Certified Accountants,  
31 Buckstone Court,  
Edinburgh,  
Scotland,  
EH10 6UL

**Bankers**

Royal Bank of Scotland,  
Edinburgh West End Office,  
142-144 Princes St,  
Edinburgh,  
EH2 4EQ

**Approved by the Trustees and signed on their behalf.**



Ian Naismith

Date 11/12/2021

**Independent Examiner's Report to the Trustees of Ferrywell Youth Project**

I report on the accounts of the charity for the period ended 30 June 2021 which are set out on pages 7 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charities trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have some to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

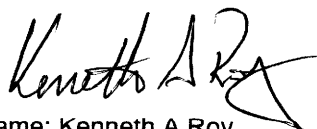
**Independent examiner's statement**

In the course of my examination, no matter has come to my attention (*other than disclosed below*)

1. which gives me reasonable causes to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended)

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Kenneth A Roy

Date 11 December 2021

Member of the Chartered Association of Certified Accountants

Address: 31 Buckstone Court, Edinburgh EH10 6UL

**Receipts and Payments Account**  
**For the period ended 30 June 2021**

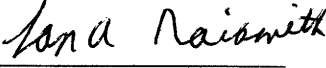
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
<b>Receipts</b>						
Donations	29,650	12,983	42,633	24,397	6,645	31,042
Grants	22,611	39,581	62,192	10,017	39,283	49,300
Other charitable activities	-	-	-	-	992	992
Covid -Related Grants		8,271	8,271	-	-	-
<b>Total Receipts</b>	<b>52,261</b>	<b>60,835</b>	<b>113,096</b>	<b>34,414</b>	<b>46,920</b>	<b>81,334</b>
<b>Payments</b>						
Fundraising expenses:	-	-	-	243	-	243
<b>Payments for charitable activities:</b>	<b>59,022</b>	<b>49,553</b>	<b>108,575</b>	<b>63,828</b>	<b>35,003</b>	<b>98,831</b>
<b>Total payments</b>	<b>59,022</b>	<b>49,553</b>	<b>108,575</b>	<b>64,071</b>	<b>35,003</b>	<b>99,074</b>
<b>Net Receipts/(Payments) for the year</b>	<b>(6,761)</b>	<b>11,282</b>	<b>4,521</b>	<b>(29,657)</b>	<b>11,917</b>	<b>(17,740)</b>
<b>Surplus/(Deficit) for the year</b>	<b>(6,761)</b>	<b>11,282</b>	<b>4,521</b>	<b>(29,657)</b>	<b>11,917</b>	<b>(17,740)</b>
Opening Balances 1 <sup>st</sup> July 2020	33,333	22,808	56,141	62,990	10,891	73,881
<b>Closing Balance at 30<sup>th</sup> June 2021</b>	<b>26,572</b>	<b>34,090</b>	<b>60,662</b>	<b>33,333</b>	<b>22,808</b>	<b>56,141</b>

**Ferrywell Youth Project**  
**Scottish Charitable Incorporated Organisation**  
**Scottish Charity Number SC045027**

**Statement of Balances**  
**as at 30 June 2021**

	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
<b>BANK BALANCE</b>						
Opening balances	33,333	22,808	56,141	62,990	10,891	73,881
Surplus for the period	(6,761)	11,282	4,521	(29,657)	11,917	(17,740)
Closing balances	26,572	34,090	60,662	33,333	22,808	56,141
<b>RESERVE FUNDS</b>						
	01/07/2020	Income	Expenditure	30/06/2021		
<b>General funds</b>	33,333	52,261	59,022	26,572		
<b>Restricted Funds:</b>						
Residential Events		3,050	458	2,592		
Muirhouse Youth		12,933	12,933	0		
Staff Salaries	19,453	34,127	24,778	28,802		
Staff Furlough Grants		4,071	4,071	0		
Covid Resources	2,480		1,738	742		
Youth Snacks		2,094	676	1,418		
Youth Costa Cards		360	360	0		
Mentoring	87		87	0		
Post-DIME	788		252	536		
Youthlink		4,200		4,200		
<b>Restricted Funds</b>	22,808	60,835	45,353	38,290		
<b>Closing balances</b>	56,141	113,096	104,375	64,862		

Approved by the Trustees and signed on their behalf by



Ian Naismith

Date 11/12/2021

At 30<sup>th</sup> June 2021, the charity had PAYE/NI due amounting to £2,568.56 (2020: £2,764).

Gift Aid on donations received in 2020/21 not yet claimed amounted to £4,121 (2020: £9,274)



## **1 Accounting Policies**

### **Basis of Accounting**

- The accounts have been prepared on an income and expenditure basis and are in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.
- The accounts also comply with the "Charities Statement of Recommended Practice" using historic cost basis accounting principles.

### **Unrestricted Fund**

- The unrestricted funds are applied by the Trustees in the furtherance of the charity's charitable objectives.

### **Restricted Funds**

- These funds constitute money provided to the Charity by external donors for the specific purpose of meeting and subsidising the costs of (a) events, travel and residential holidays, (b) DIME weekly youth club, (c) staff salary costs and (d) a residential trip for young people in the area to Tanzania with The Vine Trust.

### **Donations, legacies and similar incoming resources**

- Donations, legacies and similar incoming resources are included in the year in which they are received. No legacies were received during the period covered in these accounts

### **Fixed Assets**

- Fixed Asset purchases are fully expensed to the Income & Expenditure account in the year of purchase. Fixed Asset sales proceeds are treated as General Income at the time of disposal. There were no fixed asset purchases or sales during the period reported.

## **2 Transactions with Trustees**

Trustees receive no remuneration. No expenses were reimbursed to Trustees or related parties during the year. Donations from 3 (2020: 3) Trustees amounted to £2,090 (2020 £1,245)

## **3 Advances of Out of Pocket Expenses**

Owing to the nature of the ministry, volunteers incur costs on behalf of Ferrywell. The project leader and 2 project support workers now have prepaid debit cards which they use to make FYP related purchases. These cards are topped up directly from FYP Bank account. Whilst this has not negated the incurring of out of pocket costs to be reimbursed at a later date, it has reduced the need for them to use their own funds for purchases. The prepaid cards are managed by FYP Chair and Treasurer. In order to avoid the situation where they are significantly out of pocket at any one time, the Trustees approved advances of £100 each to two different volunteers in financial year 2014/15, one of whom is now employed as Project Leader, in order to cover such costs. These amounts are repayable to FYP in the event that the volunteers leave.

## **4 Related Party Transactions**

Ian Naismith is a Trustee of Challenge Trust who gave grants of £5,000 (2020: £5,600) during the year. He is also an Elder of Bruntsfield Evangelical Church who gave donations of £1,000 (2020 £1,000). He took no part in decisions to make these donations to FYP. Jackie Ringan was an employee of Scripture Union Scotland during the year. SU Scotland continued to provide payroll services free of charge during the year, and camp fees were paid to SU Scotland amounting to £2,100 (2020: £2,112). Michael Duncan is a member of the Kirk Session of Davidson's Mains Parish Church. They gave a donation of £2,000 in 2021 (2020: £2,000). He took no part in the decision to make these donations.